



Form IV
(See sub-rule (3) of rule 8 of NCTE Rules, 1997)

QUESTIONNAIRE FOR INSPECTION

Inspection of Recognised Institutions

(Under Section 13 of the National Council for Teacher Education Act, 1993)

**Digitalized Format for Self Appraisal Report
Year of Appraisal 2018-2019**

Profile of the Teacher Education Institution

1. Name of the institution : AL HILAL MISSION TEACHERS TRAINING INSTITUTE
2. Address for communication : Vill- Kuli Chowrasta, P.O-Kuli Kandi Dt.- Murshidabad, Pin- 742168 (W.B.)
3. Phone No. (with STD Code) : (03484) 260231 / 8001571676
4. Fax No. : (03484) 260231
5. E-mail : ahmtti@gmail.com / info@ahmtti.org
6. Date of establishment of the institution: 2012

7. Course(s) offered:

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Bachelor of Education	Bachelor	02 years	2012	100
Diploma in Elementary Education	Diploma	02 years	2016	100

8. Name of the University/Examining Body to which the institution is affiliated : WBUTTEPA for B.Ed. & WBBPE for D.El.Ed.
9. Number and date of the order of the :
B. Ed. : ERC/7-138.6.34/NCTE/B.Ed/2012/13922, Dated: 31/08/2012
B. Ed. (Revised): ERC/NCTE/ERCAPP318/B.Ed./Revised Order/2015/32486, Dated: 30/05/2015
D.El.Ed.: ER-213.6(I).156/ERCAPP2854/ D.El.Ed./2016/46341, Dated: 02/05/2016

Regional Committee granting

Eastern Regional Committee, NCTE

recognition/Permission (course wise) B. Ed. & D.El.Ed.


Principal

AL HILAL MISSION T.T.I.,
Vill- Kuli Chowrasta, P.O- Kuli-Kandi
Dist- Murshidabad, Pin-742168, W.B.



10. **Mode of selection of candidates** :
- | | Yes | No |
|---|---|--|
| (a) Centralised test at the state level | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |
| (b) Test conducted by the university | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |
| (c) Test conducted by the institution | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |
| (d) Test conducted by an independent agency | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |
| (e) Based on marks obtained in the qualifying examination | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (f) By the management | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |

11. **Criteria for admission** :
- | | Yes | No |
|--|---|--|
| (a) As per NCTE norms | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (b) Norms superior to NCTE | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (c) In relaxation of NCTE norms with respect to minimum percentage of marks | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (d) In relaxation of NCTE norms with respect to qualifying course | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> |
| (f) In relaxation of professional experience | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |
| (g) In relaxation of professional experience and performance in qualifying course | <input type="checkbox"/> | <input checked="" type="checkbox"/> NO |

12. **Academic calendar of the outgoing academic session**
- | | | | | | | |
|-----------------------------|--|---|---|---|---|---|
| (a) Start of admission | D | D | M | M | Y | Y |
| | 0 | 1 | 0 | 4 | 1 | 8 |
| (b) Closure of admission | D | D | M | M | Y | Y |
| | 3 | 0 | 0 | 6 | 1 | 8 |
| (c) Start of teaching | D | D | M | M | Y | Y |
| | 0 | 1 | 0 | 8 | 1 | 8 |
| (d) Last teaching day | D | D | M | M | Y | Y |
| | 3 | 0 | 1 | 1 | 1 | 8 |
| (e) Number of teaching days | <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="2"/> | | | | | |

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(f) Number of days of vacation/break during the academic session

13. Practice Teaching at School

(a) Total number of practicing teaching days

(b) Minimum number of practice teaching lessons given by each student

14. Pre-practice teaching at the institution

(a) Number of pre-practice teaching days (simulated/micro-teaching/any other)

(b) Minimum number of pre-practice teaching lessons given by each student

(c) Total number of demonstration lessons held

15. Examinations

(a) Number of sessional tests held for each paper

(b) Number of assignments for each paper

(c) Date of commencement of annual examination

D	D	M	M	Y	Y
0	1	1	2	1	8

(d) Date of declaration of result

D	D	M	M	Y	Y
0	7	0	1	1	9

(e) Date of submission of dissertation (Post-graduate course)

D	D	M	M	Y	Y

16. Scheme of examination

(a) External examination only

Yes	No
	NO

(b) Internal and external examinations

YES	
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(c) Internal examination only

	NO
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17. Student support and progression

(a) Number of students who appeared in the final examination

(b) Number of students who passed in the examination

(c) Number of students who failed in the examination


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- (d) Number of students who joined higher studies
- (e) Number of students who took up teaching employment
- (f) Number of students who secured employment through the institution

18. Teaching Resources

- | | Yes | No |
|--|----------------------------------|--------------------------------|
| (a) Principal/Head of the Department is in position | <input type="text" value="YES"/> | <input type="text" value=""/> |
| (b) Number of teachers employed on full-time basis | <input type="text" value="2"/> | <input type="text" value="9"/> |
| (c) Number of teachers employed on part-time basis | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (d) Number of Guest lecturers engaged | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (e) Number of teachers on regular scale of pay | <input type="text" value="2"/> | <input type="text" value="9"/> |
| (f) Number of teachers on consolidated remuneration | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (g) Number of teachers with qualifications as per NCTE norms | <input type="text" value="2"/> | <input type="text" value="9"/> |
| (h) Number of teachers yet to qualify NET/SLET | <input type="text" value="0"/> | <input type="text" value="9"/> |
| (i) Number of teachers yet to obtain post-graduate degree in education | <input type="text" value="1"/> | <input type="text" value="0"/> |
| (j) Number of teachers without school experience | <input type="text" value="0"/> | <input type="text" value="2"/> |

19. Professional Development of Teachers

- | | | |
|---|--------------------------------|--------------------------------|
| (a) Number of teachers who attended in-service courses during the preceding year | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil) | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil) | <input type="text" value="0"/> | <input type="text" value="0"/> |
| (d) Number of teachers enrolled in Ph.D. programme | <input type="text" value="0"/> | <input type="text" value="3"/> |



- (e) Number of teachers who participated in seminars/conferences/ workshops
- (f) Number of papers published by the teachers
- (g) Number of teachers who received professional recognition/ awards

20. Land and Building

- | | Yes | No |
|--|----------------------------------|---------------------------------|
| (a) Institution functions from its own building | <input type="text" value="YES"/> | <input type="text"/> |
| (b) Institution functions from a rented building | <input type="text"/> | <input type="text" value="NO"/> |
| (c) Institution building is under construction | <input type="text"/> | <input type="text" value="NO"/> |
| (d) Institution building is shared for running another course(s) | <input type="text"/> | <input type="text" value="NO"/> |
| (e) Title of the land is on free-hold ownership basis | <input type="text" value="YES"/> | <input type="text"/> |
| (f) Title of the land is on long-lease as per law | <input type="text"/> | <input type="text" value="NO"/> |

21. Educational Technology

- (a) Number of computers with supporting accessories
- | | Yes | No |
|------------------------|----------------------------------|----------------------|
| (b) Access to Internet | <input type="text" value="YES"/> | <input type="text"/> |
- (c) Number of hands - on experience hours provided to each student per week
- (d) Number of education related CD-ROMs available
- (e) Number of education related video-cassettes available
- (f) Number of education related audio-cassettes available
- | | Yes | No |
|-----------------------------------|----------------------------------|----------------------|
| (g) Website of the institution | <input type="text" value="YES"/> | <input type="text"/> |
| (h) Availability of LCD projector | <input type="text" value="YES"/> | <input type="text"/> |

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AL-HILAL MISSION TEACHERS' TRAINING INSTITUTE (D.Ed.)
 201, Al-Hilal Compound, P.O. F-10/1, Islamabad
 Dist. Islamabad, Ph: 3421641, 3421642



- (i) Availability of OHP YES
- (j) Availability of TV YES
- (k) Availability of VCR YES
- (l) Availability of public-address system YES

22. Library resources

- (a) Number of books in the library
- (b) Number of books added to the library during the preceding year
- (c) Total Number of educational journals/periodicals being subscribed
- (d) Number of encyclopaedia available in the library
- (e) Number of books available in the reference section of the library
- (f) Total seating capacity in the library

23. Sports and Physical Education Resources

- | Institution has | Yes | No |
|---|---|--|
| (a) Playground (football/hockey etc.) | <input type="checkbox"/> YES <input type="checkbox"/> | |
| (b) Playground (football/hockey etc.) of another institution on sharing basis | | <input type="checkbox"/> NO <input type="checkbox"/> |
| (c) Gymnasium/Multipurpose hall | <input type="checkbox"/> YES <input type="checkbox"/> | |
| (d) Facilities for gymnasium | <input type="checkbox"/> YES <input type="checkbox"/> | |
| (e) Facilities for athletics | <input type="checkbox"/> YES <input type="checkbox"/> | |
| (f) Facilities for Health Education | <input type="checkbox"/> YES <input type="checkbox"/> | |
| (g) Facilities for Anatomy Lab | | <input type="checkbox"/> NO <input type="checkbox"/> |


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(h) Facilities for Physiology Lab

YES

Organisation and Management

24. Institution is

Yes No
NO

(a) Government owned

NO

(a) Aided

NO

(b) Unaided

YES

(c) University Department

NO

25. (a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is

1 5 6 0 0

(b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is

(c) Minimum consolidated remuneration paid to teachers is

(d) Per lecture honorarium paid to guest lecturers is

26. (a) Salaries are paid in cash

Yes No
NO

(b) Salaries are paid through account payee cheque

NO

27. (a) Salaries are disbursed each month

Yes No
YES

(b) Teachers are paid salary for the vacation period

YES

Expenditure and Receipts

28. (a) Salaries paid to teaching staff during the preceding financial year

1 2 4 2 0 0 0

(b) Salaries paid to non-teaching staff during the preceding financial year

6 0 0 9 0 0

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- (c) Amount spent on utilities during the preceding financial year 7 4 2 2 1
- (d) Amount spent on purchase of books and journals for the library during the preceding financial year 2 7 1 1 0
- (e) Amount spent on purchase of equipment during the preceding financial year 4 4 6 6 5
- (f) Amount spent on purchase of furniture during the preceding financial year 1 4 2 1 1 0
- (g) Amount spent on capital expenditure during the preceding financial year 3 8 9 4 4 0
- (h) Amount spent on contingencies during the preceding financial year 3 0 9 7 6 9
- 29. (a) Amount carried forward from the previous financial year 2 1 2 1 1 9
- (b) Receipts from fees (tuition and all other fees) during the preceding financial year 3 1 6 1 9 7 7
- (c) Receipts from donation during the preceding financial year 0 0 0 0 0 0 0 0
- (d) Receipts from consultancies and extension programmes during the preceding financial year 0 0 0 0 0 0 0
- (e) Amount of grants received from the governments during the preceding financial year 0 0 0 0 0 0 0 0
- (f) Income from investments during the preceding financial year 2 3 4 7

30. Excess of expenditure over income Yes No
YFS

Amount of excess expenditure over income. 2 3 4 7

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AL-HILAL MISSION T.T.I.
Vill - Kull Chauraha, P.O. - Kull Chauraha
Dist - Mirzapur, U.P. - 231001

31. The institutional accounts of the preceding financial year have been audited

YES

Endowment fund and Reserve Fund

32. (a) Amount of Endowment fund

7 0 0 0 0 0

(b) Amount of Reserve fund

5 0 0 0 0 0

(c) Endowment fund is maintained jointly with NCTE

Yes No
YES

33. Resume of the institution

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.


Principal

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Vill:- Kuli Chowrasta, P.O:- Kuli-Kandi
Dist:- Murshidabad, Pin:-742168, W.B.

(Signature of the Head of the Institution/Principal)



md. Anwarul Haque Anwarul

(Signature of the Manager/Secretary of the Society/Trust)

SECRETARY

GRAMSALIKA SREE RAMKRISHNA WELFARE & SERVICE SOCIETY
Vill:- Kuli Chowrasta, P.O.: Kuli Kandi, Dist: Murshidabad
P.S. Burwan, Pin - 742168, West Bengal.